

**REGULAR COUNCIL MEETING AGENDA
MONDAY, MARCH 10, 2025 - 5:30 PM**

**THE HUBBARD ROOM
123 DOWNS DRIVE
RUIDOSO DOWNS, NEW MEXICO 88346**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. APPROVAL OF CONSENT AGENDA

(The consent agenda is approved by a single motion.)

- A. *APPROVAL OF GOVERNING BODY MINUTES

*February 24, 2025, Regular Meeting

6. PUBLIC INPUT

(Citizens who wish to speak must sign the Public Input Registration Form located in the Council Chambers, prior to the beginning of the meeting. There is a 3-minute time limit to address your concerns to the Governing Body.)

7. COUNCILORS COMMENTS
8. MAYORS COMMENTS
9. NEW BUSINESS

- A. Wesley Gray's Presentation on PNM Public Safety Power Shutoffs.
- B. Finance Director's Presentation on Fiscal Year 2026 Budget Process.
- C. Resolution 2025-03, a Resolution Authorizing the Submittal of an Application for the 2025-2026 New Mexico Department of Transportation Municipal Arterial Program Funds for Street and Drainage Improvements within Ruidoso Downs, New Mexico

10. ADJOURNMENT

If you are an individual who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the City Clerk's office at least one week prior to the meeting or as soon as possible.

AGENDA MEMORANDUM

CITY OF RUIDOSO DOWNS

APPROVAL OF GOVERNING BODY MINUTES -

To: Mayor Holman and Councilors

Presenter(s): City Clerk/Treasurer

Meeting Date: March 10, 2025

Re: *February 24, 2025, Regular Meeting

Item Summary:

Approval of Governing Body Minutes
February 24, 2025, Regular Meeting

Financial Impact:

This item has no financial impact.

Recommendations:

To approve, Governing Body Minutes
February 24, 2025, Regular Meeting

ATTACHMENTS:

Description
February 24, 2025, Regular Meeting Minutes

**CITY OF RUIDOSO DOWNS
CITY COUNCIL REGULAR MEETING MINUTES
THE HUBBARD ROOM, CITY HALL
MONDAY, FEBRUARY 24, 2025**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Holman called the meeting to order at 5:30 p.m., and Council Baber led the Pledge of Allegiance.

ROLL CALL

Present: Councilor Proctor, Councilor Baber, Councilor Miller, Councilor Lacewell

Municipal Employees Present:

Alejandra L. Giron, City Clerk/Treasurer

Samuel Hanna, Deputy Police Chief

Joey Jarvis, Public Works Director

Municipal Employees Present by Zoom:

John Underwood, City Attorney

Meeting Participants:

Renee Montes

Sergio Guerrero

Ernesto Nevarez

David Pendergrass

Phillip Wall

APPROVAL OF AGENDA

Councilor Miller moved to approve the agenda as presented. Councilor Proctor seconded, and upon a roll call vote of all voting “aye,” the motion passed.

APPROVAL OF CONSENT AGENDA

A. *APPROVAL OF GOVERNING BODY MINUTES

*February 10, 2025, Regular Meeting Minutes

B. *APPROVAL OF MONTHLY REPORTS

*Municipal Court Monthly Report January 2025

Councilor Baber moved to approve the Consent Agenda. Councilor Miller seconded, and upon a roll call vote of all voting “aye,” the motion passed.

COUNCILORS COMMENTS

Councilor Lacewell and Council Miller voiced their comments.

MAYORS COMMENTS

There was no Mayor's comment.

UNFINISHED BUSINESS

A. Renewal of Cooperative Agreement and Lease Ruidoso Downs Senior Center between the City of Ruidoso Downs and Lincoln County.



Councilor Proctor moved to approve the Renewal of the Cooperative Agreement and Lease of Ruidoso Downs Senior Center between the City of Ruidoso Downs and Lincoln County, as approved by Lincoln County. Councilor Miller seconded, and upon a roll call vote of all voting “aye,” the motion passed.

NEW BUSINESS

A. Resolution 2025-02, a Resolution Requesting a Time Extension on NM DOT Funded Project HW2L200619 for Harris Lane Improvements.

Councilor Baber moved to approve Resolution 2025-02, a Resolution Requesting a Time Extension on NM DOT Funded Project HW2L200619 for Harris Lane Improvements. Councilor Proctor seconded, and upon a roll call vote of all voting “aye,” the motion passed.

B. Personnel Recommendation to hire Ernesto Nevarez for the Position of Community Service Officer for the Police Department.

Councilor Baber moved to approve the Personnel Recommendation to hire Ernesto Nevarez as a Community Service Officer for the Police Department. Councilor Miller seconded, and upon a roll call vote of all voting “aye,” the motion passed.

C. Personnel Recommendation to hire David Pendergrass as an Uncertified Police Officer for the Police Department.

Councilor Miller moved to approve the Personnel Recommendation to hire David Pendergrass as an Uncertified Police Officer for the Police Department. Councilor Baber seconded, and upon a roll call vote of all voting “aye,” the motion passed.

D. Personnel Recommendation to hire Phillip Wall as a Certified Police Officer for the Police Department.

Councilor Proctor moved to approve the Personnel Recommendation to hire Phillip Wall as a Certified Police Officer for the Police Department. Councilor Lacewell seconded, and upon a roll call vote of all voting “aye,” the motion passed.

ADJOURNMENT

There being no further business to come before the Governing Body, Mayor Holman adjourned the regular meeting at 6:25 p.m.

Passed and Approved on this 10th day of March 2025.

ATTEST: _____
Alejandra Giron, Clerk/Treasurer

Dean Holman, Mayor



AGENDA MEMORANDUM
CITY OF RUIDOSO DOWNS

NEW BUSINESS - A.

To: Mayor Holman and Councilors

Presenter(s): Mayor

Meeting Date: March 10, 2025

Re: Wesley Gray's Presentation on PNM Public Safety Power Shutoffs.

Item Summary:

Wesley Gray's Presentation on PNM Public Safety Power Shutoffs.

Financial Impact:

Recommendations:

ATTACHMENTS:

Description

PNM Public Safety Power Shutoff 2025_Southern NM

Wildfire Prevention

Public Safety Power Shutoff (PSPS)

MARCH 2025



PUBLIC SAFETY POWER SHUTOFF (PSPS)

OVERVIEW

- PNM's Wildfire Mitigation Plan
- Public Safety Power Shutoff (PSPS)
- Customer Notifications during a Public Safety Power Shutoff (PSPS)
- Public Awareness is Key to Public Safety
- Call to Action and Resources

PNM'S WILDFIRE MITIGATION PLAN

Prevention

- Year-round vegetation management
- On-the-ground situational awareness
- Hardening of our electric system
- Ongoing collaboration with emergency managers and first responders
- Last resort: Public Safety Power Shutoff (PSPS)



Video Source: https://youtu.be/d6RW_fBkr2s

WHAT IS A PUBLIC SAFETY POWER SHUTOFF (PSPS)?



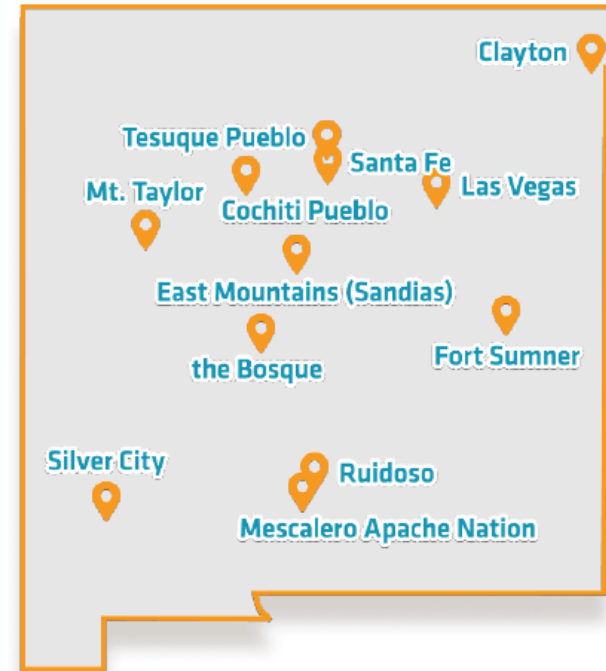
A tool to **keep communities safe by preventing electrical equipment from becoming a possible ignition source.**



PNM may be forced by extreme weather conditions to turn off power on parts of its system in order to avoid starting a wildfire.

WHO COULD BE IMPACTED BY A PUBLIC SAFETY POWER SHUTOFF?

- Customers served by electrical systems running through High Fire-Risk Areas (HFAs) are more likely to experience a Public Safety Power Shutoff (PSPS).
- Power grid interconnectivity means outages may also impact areas outside of High Fire-Risk Areas (HFAs).



PUBLIC SAFETY POWER SHUTOFF PROCESS

Evaluate: High Fire-Risk Area forecast indicates potential threat of wildfire. PNM wildfire team briefings begin to assess risk and customer impact.

Mobilization: High Fire-Risk Area forecast continues to indicate potential threat of wildfire. PNM notifies customers within High Fire-Risk Area and emergency managers and first responders.

De-Energization: PNM activates Public Safety Power Shutoff (PSPS) isolated to as few customers as possible.

Restoring: When weather returns to safe conditions, PNM begins restoration.

Feedback

NOTIFYING THE COMMUNITY THROUGHOUT PUBLIC SAFETY POWER SHUTOFF

Before a Public Safety Power Shutoff (PSPS)

If extreme weather makes a Public Safety Power Shutoff (PSPS) necessary, we will notify you in advance whenever possible:

- **4-7 days ahead:** Monitoring extreme weather forecasts. Notifying local and tribal governments, emergency officials, hospitals, and first responders.
- **2-3 days ahead:** Notifying customers via social media, PNM.com and local news.
- **1 day ahead:** Directly notifying potentially affected customers via PNM emergency alerts.
- **0-4 hours ahead:** Providing customers alerts before power is shut off.



Learn More About
Wildfire Safety

www.pnm.com/wildfire-safety



PUBLIC SAFETY POWER SHUTOFF (PSPS) RESTORATION PROCESS

Step 1: Restoration plan in place. Crews and materials ready. Mutual aid crews mobilized. All hands to the call.

Step 2: Restoration begins once weather conditions are safe.

Step 3: Crews patrol all affected power lines and conduct a step restoration. Patrolling may include foot patrol, vehicle, side-by side or helicopters/drones if safe and available.

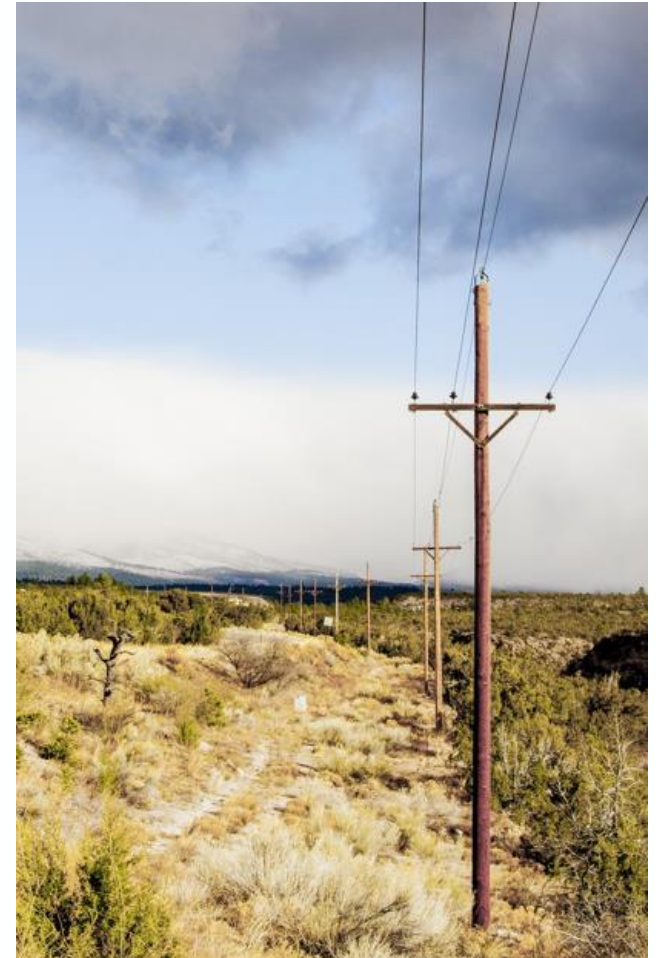
Example:

| AREA | # LINE MILES TO PATROL |
|-------------|------------------------|
| Ruidoso | Up to 180 line-miles |
| Silver City | Up to 900 line-miles |

Step 4: Crews document, report and repair any damage.

Step 5: Power restored to customers.

Safe restoration could take hours or days depending on weather conditions, damage, and area.



When Wildfires Threaten

We're here to help keep you safe.



Receive SMS
Outage Alerts

[Learn More](#)

PUBLIC AWARENESS KEY TO PUBLIC SAFETY

Before a Public Safety Power Shutoff (PSPS), customers living in or near a High Fire-Risk Area should know:

- That they live in or near a High Fire-Risk Area and could be impacted by a Public Safety Power Shutoff (PSPS)
- What a Public Safety Power Shutoff is and why it may be necessary
- What to expect for outage duration in the event of a Public Safety Power Shutoff
- What steps they can take to prepare
- How they can stay informed

YEAR-ROUND OUTREACH FOR A YEAR-ROUND ISSUE



Direct Customer Outreach

Customer E-Mail

Bill Insert

Bill Message

Door-to-door canvassing to LifeWatch customers

Postcards



Additional Customer Outreach

Press Release

PNM.com/wildfire-safety refresh

Ongoing local radio interviews in
Ruidoso, Silver City, Santa Fe,
Albuquerque / East Mountains, Clayton,
Las Vegas

Newspaper Ads

Social Media

CALL TO ACTION AND RESOURCES

- Update Contact Information at [PNM.com/login](https://www.pnm.com/login) or Live Chat at [PNM.com](https://www.pnm.com)
- Sign Up for Outage Alerts by texting #REG to 78766 and then #ALERT to 78766
- Follow Us on Facebook @PNMelectric
- Register for LifeWatch and add a secondary account contact at [PNM.com/lifewatch](https://www.pnm.com/lifewatch) if you or someone in your home relies on medical equipment that requires power
- Internal:
 - Be an Employee Ambassador – helping support our customers who may be affected by a Public Safety Power Shutoff (PSPS)
 - Utility Operations Site

PNM

You Live in a High Fire Risk Area

Extreme weather conditions pose the threat of wildfires. To help prevent damaged power lines from contributing to wildfires, a Public Safety Power Shutoff (PSPS) may occur.

If extreme weather conditions pose the threat of a wildfire, it may force a Public Safety Power Shutoff (PSPS), which means that you will be without power until it can be safely restored.

Scan the QR code or visit [pnm.com/wildfire-safety](https://www.pnm.com/wildfire-safety) to learn more.

Learn More About Wildfire Safety

Be prepared for a Public Safety Power Shutoff (PSPS)

- Visit My Account on [PNM.com](https://www.pnm.com) to update your contact details.
- Sign up for alerts by texting #ALERT to 78766 from your mobile phone.
- Prepare an emergency kit with essential items such as medications, medical supplies, flashlights, batteries, battery or crank radio, non-perishable food, water, and important documents.

Learn More About Wildfire Safety

AGENDA MEMORANDUM
CITY OF RUIDOSO DOWNS

NEW BUSINESS - B.

To: Mayor Holman and Councilors

Presenter(s): Finance Director

Meeting Date: March 10, 2025

Re: Finance Director's Presentation on Fiscal Year 2026 Budget Process.

Item Summary:

Finance Director's presentation on Fiscal Year 2026 Budget Process.

Financial Impact:

Recommendations:

ATTACHMENTS:

Description

DFA- FY 25 -26 Budget Preparation & Submission Guidelines



New Mexico
Department of Finance
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407 Galisteo St,
Santa Fe, NM 87501
(505) 827-4985

Governor Michelle Lujan Grisham
Cabinet Secretary Wayne Propst

Local Government Division
Cecilia Mavrommatis, Division Director

MEMORANDUM BFB #25-01

TO: New Mexico Counties and Municipalities

FROM: Cecilia Mavrommatis, Director, Local Government Division

DATE: February 11, 2025

SUBJECT: Fiscal Year 2025-26 Budget Preparation & Submission Guidelines for Counties and Municipalities

DocuSigned by:
Cecilia Mavrommatis
C7E9C597313E484...

We cordially provide the following guidelines to ensure statutory compliance with Section 6-6-2 NMSA 1978 that requires each local public body to furnish and file with the Department of Finance and Administration (DFA), Local Government Division (LGD) a proposed (interim) budget for the next fiscal year. Furthermore, this statute authorizes the LGD to prescribe the form for all budgets, books, records, and accounts for local public bodies.

Pursuant to Section 6-6-2. K. NMSA 1978, DFA/LGD requires that Fiscal Year 2025-26 interim budgets for counties and municipalities be submitted on the Local Government Budget Management System (LGBMS). Additionally, budget supporting schedules in the prescribed Excel format must also be submitted electronically as attached files via LGBMS.

Please note, entities must update submission of a *NEW* Security Access Form (SAF) in LGBMS for each individual within your local government who requires access to the system for Fiscal Year 2025-26. To safeguard the data submitted on LGBMS, be sure to deactivate the account in LGBMS of anyone that no longer needs access to the system or has left your organization.

The Security Access Form (SAF), LGBMS User Guide, LGBMS FAQ document, and other information can be found going to the following link:
<https://www.nmdfa.state.nm.us/local-government/budget-finance-bureau/lgbms/>

Guidance and Tips

We offer the following recommendations in preparing a balanced interim budget, in the event your local government is facing financial/budgetary challenges:

- Adopting and applying a formal policy that strictly disallows recurring expenditures from cash balances and non-recurring revenues,



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- Implementing an immediate freeze on all current vacant employee positions (excluding health and public safety services positions) as well as increases to employee salaries (excluding union contractual obligations),
- Implementing an immediate freeze on any new non-essential contracts that affect the General Fund,
- Discontinue the practice of providing funds to any non-profit organizations that are not tied to a legislative appropriation

INTERIM Budget Deadlines

| | | |
|--------------------------------------|---------------------------|---|
| Counties & Municipalities | Budget Submittal on LGBMS | June 1, 2025 (Submission extensions cannot be granted) |
| | Budget Resolution | June 1, 2025 (Optional at this date) |
| | Property Tax Resolution | June 1, 2025 (Changes to the operating or GO Bonds mill levy) |
| LGD | Interim Approval Letter | July 1, 2025 |

NOTE: Approval of the interim budget designates it a legal binding document until the final budget is approved.

FINAL Budget Deadlines

| | | |
|--------------------------------------|-------------------------------|-------------------|
| Counties & Municipalities | Budget Revisions on LGBMS | July 31, 2025 |
| | Budget Resolution | |
| | Budget Supporting Schedules | |
| | 4th quarter report | |
| | 4th quarter report Resolution | |
| LGD | Final Approval Letter | September 6, 2025 |

NOTE: Approval of the final budget designates it as a legal binding document. The final budget as approved on LGBMS is the official budget of record for your local government.

Additional Required Items

Resolutions

Sample resolutions for budget and 4th quarter report adoptions can be found at the following link:

<https://www.nmdfa.state.nm.us/local-government/budget-finance-bureau/budget-forms/>



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Supporting Schedules

Required schedules that support the budget are listed below and can be found at the following link:

<https://www.nmdfa.state.nm.us/local-government/budget-finance-bureau/budget-forms/>

| | |
|--|--|
| Property Tax Calculation Worksheet | Calculates projected property tax revenue. |
| Debt Schedule | Lists all outstanding debt {loans, revenue & general obligation bonds}. <i>Electronically in LGBMS; make sure it ties to your Amortization Schedules.</i> |
| S-5 (DETAIL OF NON-BUDGETED RESERVE REQUIREMENTS form) | Lists additional reserves (not LGD required reserves which are automatically calculated by LGBMS) and must tie to amounts reported in LGBMS under Object Code 10105 Locally Imposed Reserve. |
| Revenue Checklist | Lists all GRT imposed increments including intercepted GRT amounts [refer to Memorandum #BFB-19-02 "Guidelines for Reporting Gross Receipts Tax and Various Intercepts" however, due to de-earmarking of GRT revenue (enactment of 2019 House Bill 479), local governments have more discretion in budgeting revenue so long as "GRT" LGBMS line items are used for tracking purposes; refer to Memorandum #BFB-21-05 "Guidelines on Revised GRT Reporting Codes"] located on our website: https://www.nmdfa.state.nm.us/local-government/budget-finance-bureau/budget-memos/ . |
| Form S-2 (SCHEDULE OF INSURANCE) | Lists all insurance costs. |
| Salary Schedule | Lists salaries and benefits associated with each budgeted position; [Personnel schedules generated from your systems will be accepted]. |
| FY24 Co-Muni Budget Work Plan Questionnaire | Describes major issues affecting an entity's FY2025-26 budget and how those factors are being addressed in the budget. |

4th Quarter Report

This report must be submitted on the LGBMS Reporting Module, under the "FY2025 Q4" reporting period. A governing body approved resolution approving the 4th Quarter Report is also required and must be attached in the "files" menu of the LGBMS Reporting Module.



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OTHER

Items on the Budget Recapitulation (Recap) Page to be aware of:

- Beginning cash on recap page **must tie** to the **4th quarter report ending cash** (before reserves)
- Investments **must be** reported in the investment's column
- Total Transfers **must always** equal to zero (LGBMS will flag this as an error)
- Adjusted Ending Cash balances of any Fund **cannot be negative**, including Funds that are awaiting grant reimbursements (LGBMS will flag this as an error)
- County Expenditure Limitations: Pursuant to Section 6-6-7 NMSA 1978, county officials may not expend in excess of 50% of the approved budget for the fiscal year during which the terms of office of any official will expire.

Local Governing Body Procedures for Credit Card and Electronic Transfer Payments

Pursuant to 6-10-1.2, NMSA 1978, the Department of Finance and Administration (DFA), Local Government (LGD), Budget and Finance Bureau (BFB), is streamlining the process on how the Local Governing Bodies submit their internal policies and procedures dealing with the acceptance of payments by credit card or electronic transfers at the local level.

As noted in 6-10-1.2:

*"The local governing body shall adopt procedures, subject to the approval of the **department**, on the terms and conditions of accepting payments by credit card or electronic transfer."*

"Department" is the Department of Finance and Administration (DFA).

"Checklist for Acceptance of Credit Cards and Electronic Transfers" and supporting documentation required with the **"Checklist"** to be submitted with the **Interim Budget, on or before June 1, 2025**, located at the following link: <https://www.nmdfa.state.nm.us/local-government/budget-finance-bureau/budget-forms/>

STATE REQUIRED RESERVES (LGBMS will automatically calculate)

| | |
|---------------------------------------|--|
| General Fund Reserve Requirements | Muni Reserve is 1/12 th of total budgeted expenditures |
| | County Reserve is 3/12 ^{ths} of total budgeted expenditures |
| County Road Fund Reserve Requirements | County Reserve is 1/12 th of total budgeted expenditures |

Salary Increases

One- time temporary salary increases (known as bonuses) are not allowed.

See the "July 2, 2008 Memo Performance Bonuses, Retroactive Pay Increases and Bonuses In Lieu of Pay Increases" memo located at the following link: <https://www.nmdfa.state.nm.us/local-government/budget-finance-bureau/budget-memos/>



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Law Enforcement Protection Fund (LEPF)

Budget LEPF distributions in LGBMS under **Fund 21100 Law Enforcement Protection**, Department 1005 County Sheriff –or- Department 3001 Law Enforcement, **Object Code 47110 Law Enforcement Protection (DFA)**.

- LEPF funds should be expended to zero each fiscal year.
- If a balance remains at the end of the previous fiscal year, approval from LGD is required prior to spending. After June 30th but on or before July 31st, please fill out the LEPF Carryover Request Form.

For additional information, please contact: Contact: Julie Krupcale, julie.krupcale@dfa.nm.gov, or 505-629-2845.

Local Assistance Tribal Consistency Fund (LATCF)

Budget LATCF distributions in LGBMS as follows:

- Fund 11000 General Fund,
- Revenue line item “0001”
- Object Code “47600 Federal – Local Assistance Tribal Consistency Fund (LATCF)”

New Mexico’s Cannabis Regulation Act

Cannabis revenue does not have any expenditure restrictions, therefore, for reporting purposes, and to not lose its identity, LGD is requiring all Cannabis revenue and related expenditures be reported in **“Fund 28000”**.

New Mexico Opioid Allocation Agreement (NMOAA)

Budget NMOAA opioid settlement funds awarded to eligible counties and municipalities under **Fund “27000 LG Abatement Opioid Fund”** using available line items that best fit settlement agreement requirements.

Pursuant to NMOAA requirements, every participating local government shall create a separate fund, called the “LG Abatement Fund.” Abatement funds shall not be commingled with any other money or funds of the local government.

FY24 Law Enforcement Recruitment Fund –(LERF)

Administering Agency: DFA Grant Agreement

The department of finance and administration shall establish a program to distribute funds for local law enforcement agencies to provide recruitment to law enforcement officers and support positions. The program shall establish criteria for distribution of funds appropriated for that purpose, prioritizing recruitment of personnel to increase investigative capacity. The program shall also establish appropriate guidelines on the use of the Law Enforcement Recruitment Fund. LERF funds should be expended to zero to avoid reversions.

The following are examples on how the funds can be used:

- To fill Law Enforcement officer or support Positions.
- To create new Law Enforcement officer or support positions.

Type of allowable Positions:



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Cecilia Mavrommatis, Division Director

- Commissioned Law Enforcement
- Dispatchers
- Police Administrative Personnel
- Civilian Crime Scene Technicians
- Evidence Custodians
- Records custodians
- Forensic Laboratory Personnel
- Public Service Aides
- Criminal Investigators
- Investigate Analyst
- Intelligence Analysts
- Unmanned Aerial Vehicle Operators
- Information Technology/Professional Positions

Budget LERF distributions in LGBMS as follows:

- FY26 Fund 21222
- Revenue line item "0001"
- Object Code "3001" - Law Enforcement

FY25 Firefighter/EMS and Corrections Recruitment Funds

Administering Agency: DFA Grant Agreement

The department of finance and administration shall establish a program to distribute funds for Firefighter and EMS agencies to provide recruitment. The program shall establish criteria for distribution of funds appropriated for that purpose, prioritizing recruitment of personnel to improve response times, improve IOS ratings and supplement existing paid and/or volunteer organizations with additional trained responders. The program shall also establish appropriate guidelines on the use of the Firefighter/EMS Recruitment Fund.

Type of allowable recruitment position are as follows:

- Uncertified Fire Fighters
- Certified Fire Fighters
- Uncertified EMT's
- Certified EMT's

Budget Firefighter/EMS Recruitment Fund distributions in LGBMS as follows:

- FY26 Fund 20920 **Firefighter/EMS Recruitment Fund (Merged)**
- Revenue line item "0001"
- Object Code "3002" - Fire Protection



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FY25 Corrections Recruitment Fund

Administering Agency: DFA Grant Agreement

The department of finance and administration shall establish a program to distribute funds for NM correctional, detention, probation, and parole agencies for salary funding to recruit certified and non-certified personnel. The program shall establish criteria for distribution of funds appropriated for that purpose, prioritizing recruitment of personnel to improve capacity within correctional facilities. The program shall also establish appropriate guidelines on the use of the Corrections Recruitment Fund.

Budget Corrections Recruitment Fund distributions in LGBMS as follows:

- FY26 Fund 20120 Corrections Recruitment Fund
- Revenue line item "0001"
- Object Code "8004"- Correction Recruitment

DFA grant agreements encompass **restrictions**, therefore, for reporting purposes, LGD requires **allocation for FY26 (year 2) must be budgeted in the following funds 20920 and 20120. All FY25 appropriations must be expended on or before June 30, 2025; any cash balances not expended will require reversion to DFA. The Final Report data submitted to LGD must reconcile with the LGBMS fourth Quarter Financial Report. For information or questions, contact: Contact: Bianca Quintana, Bianca.Quintana@dfa.nm.gov, 505-231-3052.**

Budget Training

- DFA Local Government Division, Budget, and Finance Bureau (BFB) will be providing a virtual training on **March 21, 2025, from 9:00 am to 11:30 am** on **"Introduction to Local Government Budget Management System (LGBMS)-Budgeting 101 training for new users"** presented by BFB Analysts. A virtual "Teams Meeting" invitation will be sent out by your analyst in the next couple of days. Please "accept" this meeting invitation to add to your calendar.
- **TARGETED AUDIENCE: Newly hired local government finance staff and anyone with new job duties that include LGBMS Budget reporting.**

If you have any further questions, please contact your assigned analyst. Staff contact information can be located at the following link: <https://www.nmdfa.state.nm.us/local-government/budget-finance-bureau/>

xc: BFB Analysts
Jeannette Gallegos, Local Government, Deputy Director
jeannette.gallegos@dfa.nm.gov
Bianca Quintana, LGD-LERF Administrator
Bianca.Quintana@dfa.nm.gov
Alison M. Nichols, NMML
anichols@nmml.org
Joy Esparsen, NMC Executive Director
jesparsen@nmcounities.org

AGENDA MEMORANDUM
CITY OF RUIDOSO DOWNS

NEW BUSINESS - C.

To: Mayor Holman and Councilors

Presenter(s): Public Works Director

Meeting Date: March 10, 2025

Re: Resolution 2025-03, a Resolution Authorizing the Submittal of an Application for the 2025-2026 New Mexico Department of Transportation Municipal Arterial Program Funds for Street and Drainage Improvements within Ruidoso Downs, New Mexico

Item Summary:

Financial Impact:

Recommendations:

To approve, Resolution 2025-03, a Resolution Authorizing the Submittal of an Application for the 2025-2026 New Mexico Department of Transportation Municipal Arterial Program Funds for Street and Drainage Improvements within Ruidoso Downs, New Mexico.

ATTACHMENTS:

Description

Resolution 2025-03

03 Project Location Map

04 Summary Estimated Costs and Quantities - North Central

**CITY OF RUIDOSO DOWNS
RESOLUTION 2025-03**

**A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN APPLICATION FOR
THE 2025-2026 NEW MEXICO DEPARTMENT OF TRANSPORTATION MUNICIPAL
ARTERIAL PROGRAM FUNDS FOR STREET AND DRAINAGE IMPROVEMENTS
WITHIN RUIDOSO DOWNS, NEW MEXICO**

WHEREAS, The City of Ruidoso Downs, New Mexico a municipal corporation, acting by its City Council (the governing body), is in support of seeking funding assistance, in full or in part, for the planning, design, drainage improvements, pavement rehabilitation, construction, reconstruction, construction management, lighting and miscellaneous of North Central from US 70 to River Lane and;

WHEREAS, The State Maintenance Bureau of the New Mexico Department of Transportation is soliciting applications for the Department's Municipal Arterial Program (MAP) for fiscal year 2025-2026 which includes major local service streets, and;

WHEREAS, North Central provides for a bypass around a portion of US 70 in Ruidoso Downs and;

WHEREAS, the New Mexico Department of Transportation requests, as part of the application procedure, passage and submittal of a local government resolution of support for the project and;

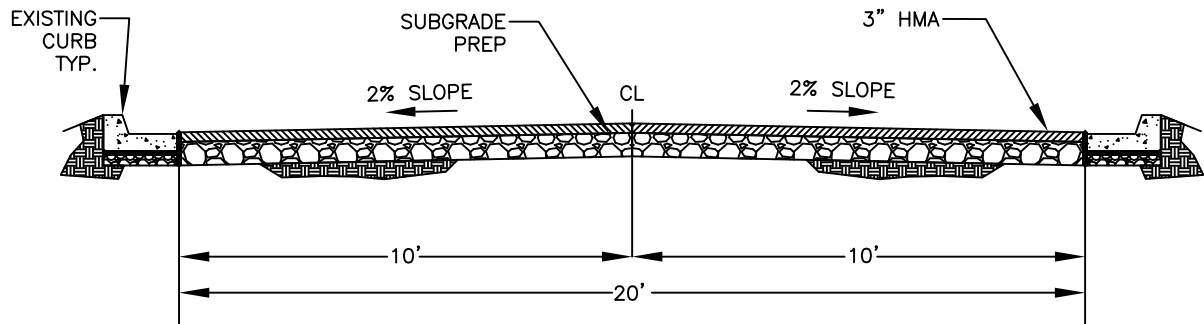
NOW THEREFORE, BE IT RESOLVED, by the City of Ruidoso Downs Council, on behalf of the City of Ruidoso Downs, New Mexico, support for the preparation and submittal of an application in accordance with the procedures established by the New Mexico Department of Transportation.

PASSED, ADOPTED, AND APPROVED by the Governing Body of the City of Ruidoso Downs on this 10th day of March 2025.

Dean Holman, Mayor

(SEAL)

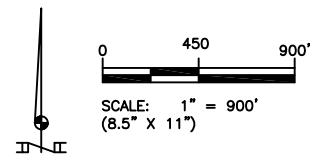
Attest: _____
Alejandra L. Giron, MMC
City Clerk/Treasurer



TYPICAL SECTION

SCALE: NONE

— PROJECT LOCATION



| |
|------------------|
| DESIGN: N/A |
| DRAWN: DEC |
| CHECKED: RAR |
| DATE: 03/04/2025 |
| REV: |
| REV: |
| REV: |

TITLE
PROJECT LOCATION
MAP



PROJECT
CITY OF RUIDOSO DOWNS
NMDOT MAP APPLICATION
2025 (FY26)

EXHIBIT
1

**2025-2026 CO-OP
ESTIMATED SUMMARY
COSTS AND QUANTITIES**

ENTITY: City of Ruidoso Downs

DO: _____

CN: _____

PROJECT NO.: _____

TERMINI: North Central Drive from US 70 to River Lane

SCOPE OF WORK: Planning, design, drainage improvements, pavement rehabilitation/improvements, construction, reconstruction, construction management and miscellaneous improvements.

| Project Summary of Quantities | | | | | | | | |
|-------------------------------|--|------|--------------------|----------------|----------------------|---------------------|------------------|------------|
| ITEM NO. | ITEM DESCRIPTION | Unit | ESTIMATED QUANTITY | FINAL QUANTITY | ESTIMATED UNIT PRICE | ESTIMATED COST | FINAL UNIT PRICE | FINAL COST |
| 304010 | Base Course | TON | 2,105 | | \$22.50 | \$47,355.00 | | |
| 414130 | Cold Milling, Asphalt (3") | SY | 4,667 | | \$5.00 | \$23,333.33 | | |
| 423110 | Hot Mix Asphalt (HMA), Including bituminous material | TON | 1,040 | | \$128.00 | \$133,056.00 | | |
| 662400 | Manhole Adjustment | EA | 6 | | \$900.00 | \$5,400.00 | | |
| 663855 | Adjust Valve Box to Grade | EA | 6 | | \$600.00 | \$3,600.00 | | |
| 907200 | QC Construction Materials Testing | ALL | 1 | | \$10,000.00 | \$10,000.00 | | |
| | Subtotal | | | | | \$222,744.33 | | |
| | Contingency | | | | 20.00% | \$44,548.87 | | |
| | Construction Subtotal | | | | | \$267,293.20 | | |
| | Professional Services (Clearances, Construction Phase Services (90 Calendar Day), NOA, NTP, Disbursement request, Close-Out, Certifications) | | | | | \$50,000.00 | | |
| | NM Gross Receipts Tax (Construction) | | 7.1875% | | | \$19,211.70 | | |
| | NM Gross Receipts Tax (Professional Services) | | 7.5625% | | | \$3,781.25 | | |
| | Total Estimated Project Costs (Rounded) | | | | | \$341,000.00 | | |
| | NMDOT Share (75%) | | | | | \$255,750.00 | | |
| | Entity Share (25%) | | | | | \$85,250.00 | | |